
LAGO LINDO COMMUNITY LEAGUE BYLAWS

As accepted April 8th, 2008.

1 Name

The name of the organization shall be Lago Lindo Community League.

2 Purpose

The purpose of the Lago Lindo Community League is to provide a variety of facilities, programming and services to its members. The Lago Lindo Community League will also represent its members in affairs with other community leagues, area councils, the Edmonton Federation of Community Leagues, the City of Edmonton, and any other organization or government body as may be deemed necessary by a majority vote of the Executive Committee.

3 Boundaries

The Lago Lindo Community League shall comprise an area containing the neighborhoods of Lago Lindo, Klarvatten, Schonsee, Crystallina Neram and Jovie being located in the north central portion of the City of Edmonton. The boundaries of the Community League are as follows:

West - 97 Street

North - Restricted Development Area - Transport Utility Corridor;

East - 66 Street; and

South - 167 Avenue

4 Definition of Terms

"Area Council" means a group of Community Leagues with an elected Executive, which may include other community organizations, who meet informally to discuss and/or act upon concerns of common interest.

"Community League" means an organization of persons with an Elected Executive, representing a geographically defined community, incorporated under the Societies Act of the Province of Alberta, to provide facilities, programming and services to its members.

"Special Resolution" means a resolution passed by not less than 3/4 of the votes cast by registered members vote at a general meeting. Notice of the special resolution must be duly given to members.

"Societies Act" means the Societies Act of Alberta as be applicable to the Lago Lindo Community League

5 Membership

- 5.1 Any person(s) residing, or owning real property within the boundaries of the Lago Lindo Community League is eligible for membership within the League.
- 5.2 Membership to the Community League is subject to an annual fee and adherence to the bylaws and rules of the Community League.
- 5.3 Honorary life memberships to the Community League may be conferred upon any eligible person by a majority vote of registered members at any general meeting.
- 5.4 Any member may withdraw from the Community League upon giving written notice to the League Secretary.
- 5.5 Any member may be expelled from League membership for violation of the League's bylaws and/or rules by a majority vote of registered members being in good standing at any general meeting.

6 Directors

- 6.1 The Community League shall have an Executive Committee comprised of the following Directors:
 - 6.1.1 PRESIDENT
 - shall reside at all Executive, General and Special Meeting of the League;
 - shall attend all General Meetings of the Edmonton Federation of community Leagues;
 - shall be an ex-officio member of all committees, except the Nominating Committee;
 - shall be charged with the care and use of the seal of the League; and
 - shall be charged with the general supervision of all activities of the community.
 - 6.1.2 PAST PRESIDENT
 - shall act in an advisory capacity to the President and to the League;
 - shall be Chairperson of the Nominating Committee; and
 - may assume ad hoc duties at the discretion of the Executive.
 - 6.1.3 FIRST VICE-PRESIDENT
 - shall perform the duties of the President in the absence of the President; and
 - may perform specific duties of the President or ad hoc duties at the discretion of the Executive.

6.1.4 SECOND VICE-PRESIDENT

- shall perform the duties of the President in the absence of the President and the First vice-president; and
- may perform specific duties of the President or ad hoc duties at the discretion of the Executive.

6.1.5 TREASURER

- shall be responsible for all financial records of the Community League;
- shall receive all monies, and issue receipts for same;
- shall make payments on all accounts when properly approved; and
- shall deposit all funds in the Community League accounts.

6.1.6 SECRETARY

- shall keep a record of all meetings of the League and any other records so directed by the Executive Committee.

6.2 The Executive Committee shall also include a number of standing committees each headed by a director. These Committees are as follows:

6.2.1 BUILDING and GROUNDS

- shall have charge of all building, works, improvements, tools and equipment of the Community League.

6.2.2 MEMBERSHIPS

- shall have charge of the annual membership drive including the collection and accounting of membership dues, and the record keeping of active members.

6.2.3 FUNDRAISING

- shall have charge of Community League fundraising activities except as provided under section 6.2.4 and 6.2.5.

6.2.4 BINGO

- shall have charge of all fundraising activities with respect to bingos.

6.2.5 CASINO

- shall have charge of all fundraising activities with respect to casinos.

6.2.6 PUBLICITY

- shall have charge of all Community League publicity and shall be responsible for the publication and distribution of the League's newsletter and other notices.

6.2.7 BYLAWS and GOVERNMENTAL AFFAIRS

- shall be responsible for maintaining and amending the League's Bylaws as necessary, and providing liaison with various levels of government

6.2.8 NOMINATIONS

- shall be responsible for identifying Community League member needed to fill any vacant positions described under Sections 6.1 and 6.2.

6.2.9 NEIGHBORHOOD WATCH

- shall be charged with the Neighborhood Watch Program;
- shall attend all Neighborhood Watch meetings; and
- shall liaise with the Police Service as necessary.

6.2.10 SOCIAL

- shall have charge of the operation of all social activities of the Community League.

6.2.11 PROGRAMS

- shall have charge of the operation of all activities concerning programs of an educational, artistic or cultural nature.

6.2.12 TEENS

- shall have charge of all activities concerning Teens.

6.2.13 SPORTS

- shall have charge of the supervision of all matters concerning the operation of the Community League's sports programs.

6.2.14 HOCKEY

- shall have charge of all matters concerning the operation of the Community League's hockey program; and
- shall report to the director of the Sports Committee.

6.2.15 BASEBALL

- shall have charge of all matters concerning the operation of the Community League's baseball program; and
- shall report directly to the director of the Sports Committee.

6.2.16 SOFTBALL

- shall have charge of all matters concerning the operation of the Community League's softball program; and
- shall report directly to the director of the Sports Committee.

6.2.17 BOYS SOCCER

- shall have charge of all matters concerning the operation of the Community League's boys soccer program; and
- shall report directly to the director of the Sports Committee.

6.2.18 GIRLS SOCCER

- shall have charge of all matters concerning the operation of the Community League's girls soccer program; and
- shall report directly to the director of the Sports Committee.

6.2.19 AREA COUNCIL 17 REPRESENTATIVE

- shall attend all Area Council 17 meetings and report on all matters of common interest between the Community League and the Area Council.

6.2.20 FACILITIES COORDINATOR

- shall have charge of all matters concerning the booking of, and access to the Community League facilities located at 17125 and 17221 on 95 Street; and specifically
- shall administer contract bookings, including fee collection and post event building inspections, and;
- shall have control, and keep record of all keys to the Community League's buildings and grounds.

6.3 The Executive Committee shall uphold the bylaws and rules of the League and shall maintain the general well being of the League.

6.4 NOMINATIONS and ELECTION

6.4.1 Any registered member of the Community League, being in good standing, and being at least 16 years of age or older, is eligible for nomination, election or appointment to a position on the Executive Committee.

6.4.2 The directors of the Executive Committee, with the exception of the Past President, shall be elected at a general meeting.

6.4.3 Nominations from the floor will be accepted after the report of, and nominations from, the Nominating Committee.

6.4.4 Election to the office shall be determined by a majority vote of registered members being in good standing.

6.4.5 Unless otherwise disqualified, any retiring director of the Community League shall be eligible for immediate re-election to the same or any other office.

6.5 TERM of OFFICE

- 6.5.1 A director shall take office immediately following his or her being elected or appointed.
- 6.5.2 The term of office for any director, elected or appointed, shall be two years.
- 6.5.3 No director shall serve in the same position for more than two consecutive terms unless otherwise provided by special resolution.

6.6 TERMINATION

- 6.6.1 Any director may be removed from the office by a majority vote of the Executive Committee if that director is absent without good cause for three or more consecutive meetings of the Executive Committee.
- 6.6.2 Any director may be removed from office by special resolution.
- 6.6.3 A director of the Executive Committee may retire from his or her position upon giving written notice to the Executive Committee or to the general membership at a general meeting

6.7 VACANCY

- 6.7.1 If for any reason a director is unable to complete the term of his or her position and a vacancy is created, then the Executive Committee shall be empowered to appoint a replacement to complete the term of the position. Such appointment is to be approved at the next general meeting. The person so appointed may hold the office until the end of the term and be eligible for election in the same, or another, office at the next general meeting.

7 Administration

- 7.1 The Bylaws of the League shall not be rescinded, altered, or added to except by special resolution.
- 7.2 The Bylaws and rules of the Community League shall be applied without regard to gender, race, religion, ethnicity, or political affiliation.
- 7.3 The records of the Community League shall be open to inspection by any director or any registered member being in good standing upon providing five days written notice to the President.
- 7.4 Whenever used, the seal of the Community League, which the president shall have custody of, shall be authenticated by the signature of the President and the Secretary, or the President and the Treasurer, or in the case where neither is capable of acting, by the signature of one or both of the vice-presidents, as the case may be.

8 Financial Procedures

- 8.1 The fiscal year of the Community League shall begin July 1.
- 8.2 The books, accounts, and records of the Treasurer shall be audited at least once each year by a duly qualified accountant or by two members of the Community League who are not directors of the Executive Committee. The associated statement shall be presented at the Fall General Meeting.
- 8.3 A completed statement of accounts for the preceding fiscal year shall be available at any general meeting.
- 8.4 A summary statement of accounts for the preceding month shall be available at any executive meeting.
- 8.5 All bills, notes, cheques, debentures and other papers and documents, which pertain to the finances of the Community League, shall be signed by the Treasurer, plus either the President or the Secretary.
- 8.6 The Community League may borrow monies only by special resolution.
- 8.7 All debts that are of a recurring nature and that are required to maintain the operations of the Community League (e.g., monthly utility bills, annual insurance invoices, sports player transfers) may be paid out by the Treasurer without prior approval of the Executive Committee. All other expenditures shall be approved by a majority vote of the Executive Committee.
- 8.8 All directors having charge of an event or program (educational, artistic, cultural or recreational), shall present and obtain approval, by majority vote of the Executive Committee, for an annual budget for the operation of their respective offices.
- 8.9 No director of the Community League shall receive remuneration for the execution of his or her duties of office.

9 Meetings

- 9.1 All meetings will be governed by Robert's Rules of Order.
- 9.2 Meeting Dates
 - 9.2.1 General meetings of the Community League shall be held semi-annually; one meeting being held in the Spring and one meeting being held in the Fall.
 - 9.2.2 Executive Committee meetings shall be held at the call of the President, or at the request of not less than five directors, but in any case, not less than 10 times per year.

- 9.2.3 Special Meetings may be called at the discretion of the President and must be called upon receipt by the President of a written request for such meeting signed by 10 percent of its members being in good standing. Any call for a special meeting must indicate the purpose of the meeting.
- 9.3 At least seven days notice by newsletter or email of all general or special meetings must be given to all members. Accidental omission of notice to any one registered member shall not invalidate the proceeding of any such meetings.
- 9.4 Eligibility for Meeting Attendance
 - 9.4.1 Any person may attend a general meeting or special meeting. Such persons shall leave the meeting upon a majority vote of the registered members being in good standing.
 - 9.4.2 Any person may attend an Executive Committee meeting upon a majority vote of the Executive. Such persons shall leave the meeting upon a majority vote of the Executive.
 - 9.4.3 Any registered member being in good standing may attend any Executive Committee meeting.
- 9.5 Quorum
 - 9.5.1 A quorum for all general or special meetings shall be 15 members being in good standing.
 - 9.5.2 A quorum for Executive Committee meetings, shall be six (6) members of the Executive Committee.
 - 9.5.3 Community League members in good standing, must be 16 years of age or older to be eligible to vote.
- 9.6 Voting
 - 9.6.1 Only registered members in good standing may vote at special meetings or general meetings.
 - 9.6.2 Only directors of the Executive Committee may vote at Executive Committee meetings.
 - 9.6.3 Voting shall be by show hands, a voting ticket, a standing vote or by secret ballot. Any two persons entitled to vote may request and cause a vote by secret ballot.
 - 9.6.4 Each eligible voter shall have one vote, shall vote in person, and may not vote by proxy.

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